### **PRIVACY POLICY**



#### **AUGUST 2020**

TAAP respects your privacy and is committed to protecting your personal data.

# Personal data we collect from you

We collect your name, email address, and sometimes your phone number and address

## What we do with your personal data?

We use your personal data for our newsletters and our campaigning. We only collect your data where you give us consent.

# Who gets to see your personal data?

We only share your personal data within TAAP when it is necessary to do so in order for us to run our activities.

We may disclose and exchange infromation with law enforcement agencies and regulatory bodies to comply with our legal and regulatory obligations.

# How long do we keep your personal data?

We review the personal data we keep every two years.

# Your rights:

**Access -** you have the right to be provided with a copy of your personal data

**Rectification** - you have the right to require us to correct any mistakes in your personal data

**To be forgotten** - the right to require us to delete your personal data - in certain situaitons

**Restriction of processing** - The right to require us to restrict processing of your personal data - in certain circumstances, eg if you contest the accuracy of the data

**To object -** The right to object to your personal data being processed for direct marketing

For further infromation see theguidance from the UK Information Commissioner's Office (ICO) on individual's rights under the General data Protection Regulation.

The Charity's Data Controller is the Board of Trustees of TAAP

The Controller can be contacted via: 18A Lower Road, Chinnor, OX39 4DT, United Kingdom; or mstrauss@taaproject.org

You have the right to complain to the UK Information Commissioner's Office: if you are dissatisfied with the way that TAAP is collecting, holding, processing or using your personal data

## Keeping your personal data secure

We have appropriate securoiy measures to prevent personal data from being accidentally lost, used or accessed unlawfully.